

# FAQ

## How do I get started?

Many people get started with DVRS services through referrals from other agencies or their schools, but a referral is not required. If you want to investigate our services, you can refer yourself! Click on the online referral form link, download the referral form, or call your local DVRS office to complete the form via telephone.

## What are the costs?

### No Cost Services

Diagnostic evaluation, vocational counseling and guidance, job placement, supported employment services, on-the-job training, job coaching, and work adjustment training in a community rehabilitation program are services provided at no cost to the consumer.

### Services with Cost

Expenses for medical services, training, books, supplies, tools, and equipment are based on an individual's ability to pay. The Division of Vocational Rehabilitation Services' (DVRS) financial criteria are less restrictive than those of many other agencies. Counselors are required to locate "comparable benefits," that is, identical services available from other sources.

**Note:** DVRS cannot pay for services and costs an individual incurred prior to being determined eligible.

## What about confidentiality?

DVRS records are confidential and will be used only for purposes directly connected with the administration of the vocational rehabilitation program. Information will be given out only with the consumer's written consent, if required by law, or for the safety and protection of the consumer or other individuals.

## Who qualifies for our services?

Any individual with a physical, mental, cognitive, or other form of disability that is a substantial impediment to employment may qualify for vocational rehabilitation services.

## Who decides what kind of program and which services are needed?

The consumer and vocational rehabilitation (VR) counselor jointly develop an Individualized Plan for Employment (IPE) that is goal oriented and based on the consumer's need for services leading to employment.

## How does DVRS work with schools?

DVRS counselors from each local field office are assigned to secondary schools to function as the liaison between the schools and DVRS. Our counselors collaborate with child study teams and other school personnel in regard to students' transition plans and offer in-service trainings to school staff, students, and parents.

## How does a transitioning youth get started?

Students may apply to become a DVRS client at age 14 and receive Pre-Employment Transition Services. School districts typically make the referral to DVRS although students of age or others on the student's behalf may do so as well. Learn more about the [Steps in the DVRS Process](#).

## Can students receive services from both DVRS and DDD?

Students who are of age to apply to the Division of Developmental Disabilities (DDD) may work with both DDD and DVRS at the same time. Please see [DVRS Myths and Facts](#) for more information.

## What happens after a student applies for services?

After a student applies for services with DVRS, he or she is assigned to a DVRS vocational rehabilitation counselor who will determine if the student is eligible to receive services through DVRS. This eligibility determination is based on the student having a documented cognitive, mental, or physical impairment that poses a substantial barrier to employment. Once a student has become a client, their assigned DVRS counselor will continue to work on any transition plans developed during school as part of their Individualized Education Program (IEP).

The student and counselor will identify the student's vocational goal as well as services the student will need to be successful in their chosen field of employment. This will then become the student's Individualized Plan for Employment (IPE). After the student graduates, the DVRS counselor will work with the student in implementing his or her IPE until such time that the student has found a job and has demonstrated the ability to maintain employment.

# DVRS FIELD OFFICE LOCATION

## Morris County

13 Emery Avenue  
2nd Floor  
Randolph, New Jersey 07869-3886  
**Phone:** 862-397-5600 Option 3

**Fax:** 973-895-6420

**VP:** 973-607-2034

## **What kinds of services does DVRS provide?**

- Vocational counseling and guidance
- Placement services
- Job search skill development, supported employment (SE), time-limited placement and coaching (TLPC)
- Job accommodations
- Skills training
- College training
- Physical restoration
- Diagnostic evaluations
- Emotional restoration services
- Mobility equipment
- Assistive technology evaluations
- Driver training
- Vehicle modifications
- Home modifications
- Financial needs assessments